



Plan, Organize  
Commit

# POC Management Services

*The Essentials for Success*

## Do you have the essentials for success?

Whether large or small, companies, firms and nonprofit organizations face challenges—from financial management to information technology to customer service and everything in between. Finding the right solutions requires strong leadership and innovative thinking from the front-line supervisor to the CEO.

## Transforming managers into Leaders

POC Management Services is a management consulting firm helping organizations across all industries employ the essential concepts of management—planning, organizing, and commitment—to improve individual, operational and organizational performance. We have access to the latest research and emerging thinking on business, marketing, management and leadership.

We do more than consult and advise, however. We bridge the gap between theory and practical application by taking managerial concepts out of the training room and into your office with a hands-on approach that focuses on results. Beyond training, we work side-by-side, on location with our clients to help them diagnose short- and long-term problems, find solutions, implement new strategies and see results.

## Services available

POC Management Services offers a variety of management and training and development services, including:

### Management Services

- Strategic Planning
- Professional Recruiting and Staffing
- Marketing Planning
- Branding
- Organizational Analysis
- Organizational Design
- Operations/Process Improvement
- Performance Management
- Financial Planning/Budgeting
- Audit Preparation & Compliance

### Training and Development Services

- Management/Supervisory Skills
- Leadership Development
- Personal Productivity
- Diversity
- Business Literacy
- Change Management
- Communication Skills
- Customer Service
- Executive Coaching

## Who are we?

POC Management Services' team brings credentials as well as experience across a wide array of industries ranging from large corporate entities, to entrepreneurial ventures, to non-profits, and government agencies. Our functional experience includes general business administration, operations, information technology, human resources, facilities management, and financial management. Through our many partners and affiliations, we provide access to a full repertoire of services and offerings to help you meet your organizational development goals.

### For more information, contact:

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